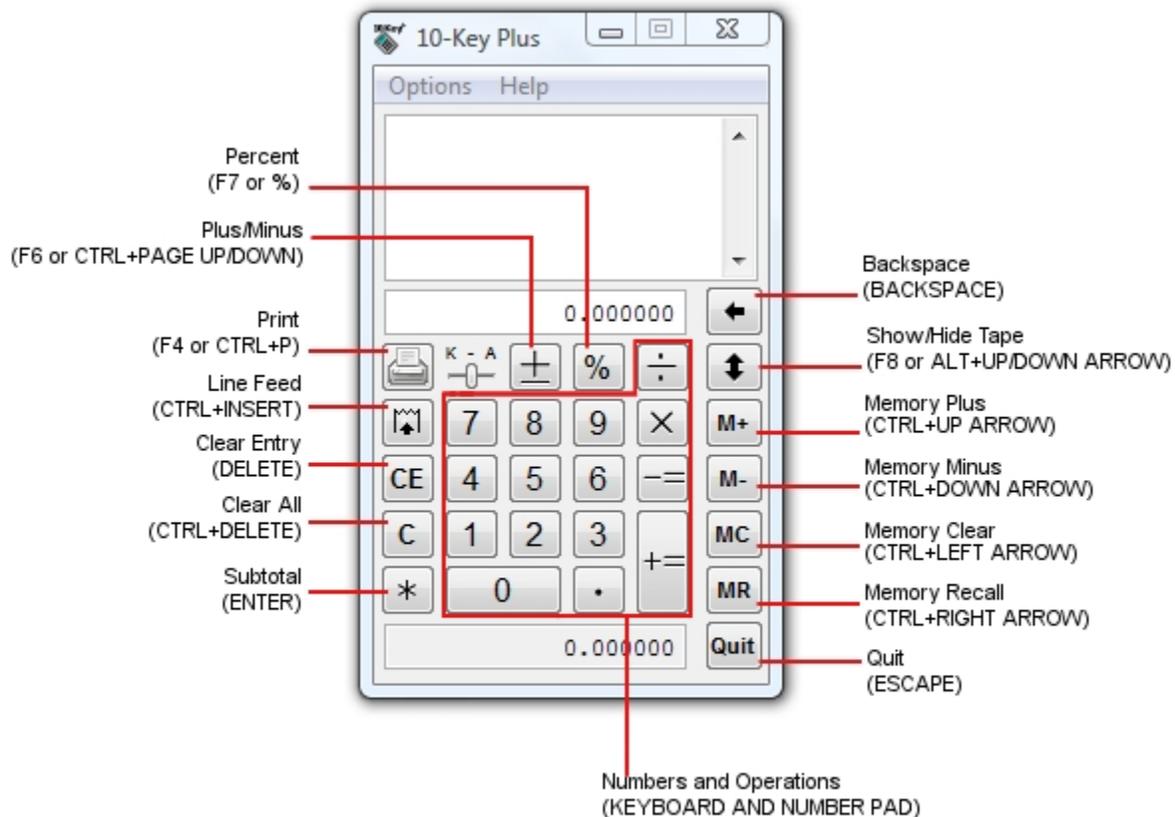


Using the Keyboard

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The fastest way to use 10-Key Plus is by entering numbers and operations with the number pad on the keyboard. All of the operations and program options can be applied using shortcut keys on the keyboard or number pad. Some of the keyboard shortcuts involve two keys on the keyboard. These are shown below as KEY1+KEY2 and they can be used by holding down KEY1 and pressing KEY2. For example, you can open the print options with CTRL+P by holding down the CTRL key and pressing the P key.



<i>Numbers and Operations</i>	<i>Keyboard Shortcut</i>
Numbers 0 through 9	0 through 9
Decimal	PERIOD
Equals	ENTER or =
Add	+
Subtract	-
Multiply	*
Divide	/
Percent	% or F7
Plus/Minus	CTRL+PAGE UP/DOWN or F6
Square Root	F5

<i>Functional Buttons</i>	<i>Keyboard Shortcut</i>
Print	CTRL+P or F4
Line Feed	CTRL+INSERT
Clear Entry	DELETE
Clear All	CTRL+DELETE
Show/Hide Tape	ALT+UP/DOWN ARROW or F8
Backspace	BACKSPACE
Quit	ESC
<i>Memory Buttons</i>	<i>Keyboard Shortcut</i>
Memory Plus	CTRL+UP ARROW
Memory Minus	CTRL+DOWN ARROW
Memory Clear	CTRL+LEFT ARROW
Memory Recall	CTRL+RIGHT ARROW
<i>Options</i>	<i>Keyboard Shortcut</i>
10-Key Calculator Mode	F2
Handheld Calculator Mode	F3
5 Line Tape	F9
10 Line Tape	F10
15 Line Tape	F11
20 Line Tape	F12
1 Decimal	CTRL+F1
2 Decimals	CTRL+F2
3 Decimals	CTRL+F3
4 Decimals	CTRL+F4
5 Decimals	CTRL+F5
6 Decimals	CTRL+F6
0 Decimals	CTRL+F7
Always On Top	CTRL+T